HOWELL S. STONE MEMORIAL INTERNSHIP FUND
College of Environment and Design Intern Scholarship Application

**Background:** This fund was established in 1998 by family in memory of Howell Stuart Stone who lost his life on July 13, 1997. Mr. Stone received his BLA from UGA in 1993.

**Purpose:** To provide support to an undergraduate student(s) in the internship program within the College of Environment and Design. This support shall include, but not be limited to, travel expenses, housing expenses, and other expenses associated with finding an internship and/or while performing the internship. Criteria and selection is to be determined by the CED Scholarship Committee.

**Eligibility:** BLA

**General CED Submission Guidelines:**
After obtaining a copy of the application forms, please comply with the following procedures and return them to Audra Lofton in the main CED office:
1. Per CED, all applicants must have a University cumulative GPA of 3.0 or above.
2. Be certain that all of the following items are furnished with your application:
   - The completed application form (online)
   - A current official UGA transcript or copy thereof.
   - A recent photograph as a digital photo file (.jpg)
   - Your statement of application on why you are applying, and why you are deserving.
     (Please note, this statement is a very important part of the committee’s consideration.)
   - Three letters of reference.
3. In order to be considered, all application materials must be submitted in full, no later than the date given on the actual online application.
4. Submit all application materials to:
   Scholarship Committee
   University of Georgia
   College of Environment & Design
   609 Caldwell Hall
   Athens, GA 30602-1845

**Note:** Make certain that your three references understand the importance of sending their letters in sufficient time to meet the deadline. Faculty references may use an online form.

**CED Conditions of the Scholarship:**
1. In order to be considered for an award, all application materials must be received no later than the designated deadline.
2. Academic achievement, leadership, character and financial need will be taken into consideration in selecting the recipient.
3. If the recipient fails to maintain a satisfactory GPA (a drop of 10% is considered unsatisfactory), or drops below full time status or out of school, remaining funds will be forfeited.
4. Recipients must submit a final report of activities or achievements enabled by the scholarship at the close of the travel, research, or study period for review and stewardship of the donors.
5. Recipient may be asked to attend a meeting of the Alumni Association and make a presentation of their work.
6. Scholarship recipients are required to attend the Honors Night Ceremony, on the Saturday of Alumni Weekend. Plus a letter of thanks must be submitted to the CED Development Director for review per date on application. Upon acceptance, students will be contacted for signature.
7. The College of Environment & Design reserves the right not to award any scholarship.